



Head Start Annual Report 2008-09 Program Year

LEADS HEAD START – Center Locations

Newark Center
986 East Main St.
Newark, Ohio 43055
Center Administrator
(740) 345-1745

Buckeye Lake
5312 Walnut Rd / 41 First St.
Buckeye Lake, Ohio 43008
Center Administrator
(740) 928-3500

Utica Center
308 N. Main St.
Utica, Ohio 43080
Center Administrator
(740) 892-2532

Marysville Center
111 Morey Drive
Marysville, Ohio 43040
Center Administrator
(937) 642-1230

Pataskala Center
12536 Adams Lane SW
Pataskala, Ohio 43062
Center Administrator
(740) 927-1267

Delaware Center
607 Sunbury Rd
Delaware, Ohio 43015
Center Administrator
740) 363-8810

North Union
420 Grove Street
Richwood, OH 43344
Center Administrator
(937) 642-1230

Enrollment

Month	Children enrolled in Head Start	Children Funded	Percentage of Children Funded	Status
September 2008	514	512	100.3%	Reported
October 2008	513	512	100.1%	Reported
November 2008	513	512	100.1%	Reported
December 2008	514	512	100.3%	Reported
January 2009	513	512	100.1%	Reported
February 2009	513	512	100.1%	Reported
March 2009	510	512	99.6%	Reported
April 2009	492	512	96.1%	Reported
May 2009	27	28	96.4%	Reported
June 2009	26	28	92.8%	Reported
July 2009	25	28	89.2%	Reported
August 2009	48	48	100%	Reported
September 2009	512	512	100%	Reported

****464 of the children enrolled in our program were income eligible.**

****107 of the children enrolled in our program were TANF eligible.**

****29 of the children enrolled in our program were foster children.**

****0 children enrolled in our program were homeless.**

Parent Involvement Activities

Parents are involved in the Head Start program in many different ways:

- Parents are encouraged to volunteer at their center in all areas including the classroom, maintenance, and office work.
- Parents also meet with the teachers at least four times a year to discuss their child's growth and learning, classroom events, and ways to participate in their child's education.
- Parents participate in center committees that help plan center events such as parent trainings and Male Initiative events
- Parents may also serve on Policy Council, a board that helps operate the total Head Start program.
- Some of the parent trainings that were held during the 2008-2009 school year Include:
 - Coping with family stress
 - Dealing with difficult child behavior
 - Nutrition
 - Money management and budgeting
 - Physical activity – I'm Moving! I'm Learning!
 - Child literature and child development.
- Head Start values the importance of adult males in a child's life and has started the Male Initiative Program. This year we held three events at each center:
 - Pizza with Pops
 - Chili Cook-off
 - Field Day with Dad

These events were a huge success with an average of 132 attending each event.

Health Related Services Received for PY 2008-2009

- Actual enrollment for PY 2008-2009 was 695 with 62 children withdrawing prior to 45 calendar days.
- 94% of our children ended the program year being covered with some type of health insurance, compared with 79% having insurance upon enrollment.
- 96% of children had access to routine preventative and acute medical care.
- 91% of children received a physical within 30 days of enrollment, bearing in mind that 9% of children withdrew within the first 45 days. Of those 91% that received a physical exam, 11% were diagnosed by their physician as requiring medical follow-up and six percent received follow-up treatment.
- 93% of children were present and up-to-date with their required immunizations with an additional 5% being current with all immunizations possible at the time.
- 81% of children enrolled completed a professional dental exam within 90 days of enrollment. Of those children, 30% needed additional dental treatment and 57% received the recommended treatment.

LEADS Education Service Outcomes and Kindergarten Readiness (Results at a glance)

National Head Start Program Performance Measures	Comparison of % of all Children's Proficiency Year to Year Comparison			Outcome Rating for 2008-2009
Head start & Eli children demonstrate in the domains:	2006-07	2007-08	2008-09	
Improved language & literacy skills	88%	88%	90%	Excellent
Improved math skills	89%	87%	92%	Excellent
Improved science skills	92%	91%	95%	Excellent
Improved social studies skills	90%	87%	93%	Excellent
Improved social & emotional skills	84%	79%	85%	Very Satisfactory
Improved approaches to learning	90%	89%	93%	Excellent
Improved physical health practices	81%	82%	85%	Very Satisfactory
Improved fine and gross motor skills	81%	89%	92%	Excellent
Improved creative arts development	93%	93%	96%	Excellent
Education staff attain educational goals	94%	88%	91%	Excellent

Ratings have been raised to promote higher expectations.

Outcome Results Rating:

Excellent	90-100%
Very Satisfactory	75-89%
Satisfactory	55-74%
Minimally acceptable	40-54%
Inadequate	< 39%

LEADS has kindergarten transition agreements with all local school districts throughout the three counties that we serve. In preparation for kindergarten, the children go out and visit the schools they would be attending. LEADS has a Head Start Classrooms in the local schools and Newark has one of their preschool classes in LEADS facility.

LEADS Nov 2009 Review & Financial Audit

LEADS Head Start Program had their tri-annual federal review from 11/16/2009 to 11/19/2009. To determine the overall program compliance, a Federal Review Board Conducts assessments of all Head start programs based on over 600 performance standards.

LEADS had two strengths that were identified during the review and are listed below:

1. LEADS uses Genesis Earth tracking and reporting system for tracking all information about the children in the program. This system provides real-time statistics to monitor the status of children and family activity within the program.
2. LEADS partnership with Boeing Corporation allows the children in the Head Start program to interact with employees from Boeing and to each receive a book.

There were four noncompliance determinations that were found during the review that are listed below:

1. LEADS had a noncompliance determination due to an issue with a classroom pet. LEADS did address the non-compliance finding immediately and was corrected while the monitoring team was onsite.
2. LEADS did not calculate the rental value correctly for in-kind space. LEADS removed the incorrect amount from the in-kind total and submitted a revised SG-269 to show the correction.
3. LEADS equipment inventory did not include the source, award number and condition of equipment. LEADS has revised our equipment inventory to include each of the items that were requested.
4. LEADS did not include all required information in the annual report. LEADS revised the Head Start annual report and posted on LEADS website.

LEADS most recent financial audit was completed in September of 2009. No significant deficiencies were disclosed during the audit of the major federal award programs as reported in the Independent Auditor's Report.

Head Start Funding

Federal Head Start Grant	\$ 3,147,801.00
Required In-Kind Match	<u>\$ 786,950.00</u>
Total Budget	\$3,934,751.00

Budget Information

There are eight cost areas in the budget. The eight areas are personnel, fringe benefits, travel, equipment, supplies, contractual, construction, and other. The total budget costs include all direct cost with no indirect costs.

Personnel	\$1,590,097
Fringe Benefits	\$ 572,433
Travel	\$ 3,000
Equipment	\$ 0
Supplies	\$ 167,092
Contractual	\$ 126,980
Construction	\$ 0
Other**	<u>\$ 688,209</u>
 TOTAL	 \$3,147,801

Explanation of Budgetary Expenditures

Personnel

Personnel include all employees working full time or part time for the Head Start Program, which consists of 88 employees.

Fringe Benefits

LEADS employees receive fringe benefits as required by law, such as FICA, workmen's comp, unemployment as well as life insurance and health insurance benefits.

Travel

Funds are used for employees to travel to conferences, trainings, and meetings. All travel expenses must be approved by supervisor and in accordance with Head Start regulations.

Supplies

Funds are used to purchase supplies of all Head Start classrooms. Office supplies, medical, dental and janitorial supplies are also purchased for the Head Start Centers.

Contractual

LEADS has contracts for speech therapy, mental health services, and nutritional services to all the Head Start Children.

Other

Other would include but not limited to rent, utilities, equipment, vehicle maintenance, building maintenance, etc.